

ALL SAINTS ANGLICAN CHURCH

Hot Springs Village, Arkansas

Exhibit A – April 27, 2017

Policies and Regulations related to:

THE GARDEN OF THE GOOD SHEPHERD and THE CIRCLE OF SAINTS

(Collectively referred to as the "Memorial Garden")

The Garden of the Good Shepherd and the Circle of Saints is consecrated Holy ground to which we may commit cremated remains in urns or display a commemorative plate in memory of deceased members of All Saints Anglican Church, all of whom have lived and died in the Christian Faith. The purpose of the Memorial Garden is to provide a final resting place and the creation of a beautiful, peaceful setting enabling meditation and inspiration for those memorializing deceased loved ones.

Only an ordained minister serving All Saints Anglican Church, or an ordained minister invited by the Pastor of the Church, shall be authorized to officiate at any services appropriate for the Memorial Garden. Services shall be at the convenience of the Pastor or minister and the family of the deceased. Any other sacred use of the Memorial Garden will be at the direction of the All Saints Anglican Church's Pastor.

The "scattering of Ashes" is not an option in the Anglican Church liturgy. Therefore, this practice will not be allowed on All Saints Anglican Church grounds, and the Church clergy will not be expected to assist in or be present at the scattering of ashes. Anyone who prefers or desires the scattering of ashes of a deceased member of their family should contact the Pastor of the church who will counsel them on alternative choices for the disposition of ashes.

THE CIRCLE OF SAINTS POLICY

The **Circle of Saints** is a consecrated area for the memory of deceased members of All Saints Anglican Church, whose remains are buried or inurned in locations other than All Saints Anglican Church's Memorial Garden. Family members who wish to install a commemorative plate of remembrance in the **Circle of Saints**, may make a request to the Memorial Garden Administrator and fill out the Memorial Garden Plate Purchase Form. (See Exhibit E)

- (a) The cost for the commemorative plate and associated engraving is \$250.00.
- (b) If the family wishes to have a brief commemorative service conducted by the Pastor of All Saints Anglican Church it may be provided. The Pastor does not expect a fee for this service, however, an honorarium may be given if desired.
- (c) Arrangements for this service shall be handled through the Memorial Garden Administrator in liaison with the Church Pastor.

Continued on Page 2

Policies and Regulations (continued)

THE GARDEN OF THE GOOD SHEPHERD POLICY

The Garden of the Good Shephard is a consecrated area for inurnment of cremated remains of deceased members of All Saints Anglican Church and their immediate family. Family members who wish to be inurned in the Garden of the Good Shepherd may make a request to the Memorial Garden Administrator and fill out the Memorial Garden Inurnment Plot Purchase Form. (See Exhibit D).

Eligible Immediate family members are limited to: spouse, children, step-children, adopted children, mother, father, grand-mother and grand-father.

- (a) If the family wishes to have an inurnment service conducted by the Pastor of All Saints Anglican Church it may be provided. Such service may also be in conjunction with a funeral service conducted at All Saints Anglican Church. The Pastor does not expect a fee for this service, however, an honorarium may be given if desired.
- (b) Scheduling for this service shall be handled through the Memorial Garden Administrator in liaison with the Church Pastor.
- (c) Plots (spaces) for the inurnment of cremated remains may be purchased by members of All Saints Anglican Church for themselves and their immediate family and those approved by the Memorial Garden Committee representatives. Plots may be purchased by contacting the Vestry Senior Warden, the Pastor, or the Memorial Garden Administrator. The Memorial Garden will be managed and maintained by the All Saints Anglican Church Memorial Garden Committee headed by the Memorial Garden Administrator.
- (d) Plots will be purchased on a first-come first-served basis. Reserving of plots will not be allowed. A non-refundable purchase fee (non-tax deductible) of \$500 per plot, must accompany the application for purchase. Upon receipt of the fee, the Memorial Garden Committee will issue a notarized Memorial Garden Plot Deed for each plot purchased, signed by the Garden Administrator. The deed will clearly designate the plot name and plot number for the purchased plot.
- (e) The \$500 non-deductible purchase fee includes the following:
 - (1) A pro-rata share of the cost of construction of the Memorial Garden.
 - (2) The cost of the urn provided by All Saints Anglican Church. Cremated remains must be placed in the urn provided by the church. The use of existing urns will only be allowed if the urn is of the approximate size of the Church urn. Oversized and unusual shaped urns will not be allowed due to the limits of the plot size unless approved by the Memorial Garden Administrator.

Continued on Page 3

Policies and Regulations (continued)

- (3) The cost and placement of the engraved granite memorial stone: (See Exhibit D). All Saints Anglican Church must purchase all granite stones to fit the standard stone size used in the plots. Inscriptions may have up to and including 4 lines of engraving and up to and including 18 characters and spaces per line. All engraving must be approved by the Memorial Garden Administrator. (See exhibit F)
- (4) The cost and placement of permanent plot location markers.
- (5) The perpetual care and maintenance of the Memorial Garden complex.
- (f) All sales of plots will be recorded, and these records will be maintained at All Saints Anglican Church and copies at an off-site secure location. Up to date records will be available for viewing by interested parties.
- (g) All funds generated through the purchase of Memorial Garden plots, along with any Memorial Garden donations will be for the exclusive use of and for the Memorial Garden. These funds will be managed using a dedicated financial account set up and maintained by the Church Treasurer.
- (h) The entire Garden of the Good Shepard is reserved for the inurnment of human cremains only. (No animals)
- (i) Each plot shall contain the cremains of one (1) person. No multiple inurnments in the same plot will be allowed.
- (j) Only the cremains of the deceased name that appears on the Plot Deed may be inurned in the designated Plot Number shown on the Deed.
- (k) Cremation and funeral plans shall be by the deceased survivors. The Pastor of All Saints Anglican Church will assist in the memorial and inurnment ceremonies. The Memorial Garden Administrator will provide the deceased's survivors with the All Saint's Funeral Service Guidelines.
- (l) Owners of Plots may sell them pursuant to the following provisions.
 - (1) Plots may only resold to members of All Saints Anglican Church and their immediate family.
 - (2) Plots may not be resold for more than their original purchase price, but may be sold for a lesser amount.
 - (3) At the time of plot resale, the original deed must be returned to the All Saints Anglican Church Memorial Garden Committee, who will oversee the issuance of a new deed to the new owner.
- (m) All Saints Anglican church will not buy back previously sold memorial garden plots. If a plot owner would like to trade plots for a different available plot, this may be done for a \$50 administrative fee for each plot traded. IF the plot owner would no longer wish to own the plot, they may donate the plot back to All Saints Anglican Church and returning the original Plot Deed. ~~No money would be provided to the Owner, but there would be a favorable tax advantage to the owner in making this donation to the church.~~

Policies and Regulations (continued)

- (n) Flower Policy: No artificial flowers are allowed on plots. The term "artificial flowers" includes plastic, foam, silk and/or any type of flower or plant that is not natural, nothing human made. No in-ground planted flowers are allowed. Fresh flowers are allowed if displayed in a spiked, reusable vase supplied by the Church. All items must be removed upon deterioration. The Garden will be checked weekly, and any item thought to be deteriorated will be removed. American flags are allowed to be displayed on burial plots during patriotic holiday in recognition of service to the United States of America.
- (o) All Saints Anglican Church will not take ownership of burial plots for cremated remains from other cemeteries/memorial gardens, nor will the church trade All Saint's Memorial Garden plots for plots in other cemeteries/memorial gardens.
- (p) All Saints Anglican church, through the Memorial Garden Committee, shall exercise reasonable care in the maintenance of the Memorial Garden, but shall have no other liability of any kind whatsoever for the preservation of the remains of any person inurned in the Garden. No liability of any kind is assumed by All Saints Anglican Church or the Memorial Garden Committee. Any use of the Memorial Garden other than the inurnment of cremated remains will require the permission of the Memorial Garden Committee.
- (q) Except with the written consent of the Memorial Garden Committee, the right to an inurnment plot shall not be inherited, assigned or transferred, and shall not be subject to the claims of creditors.
- (r) There will be a \$100 fee for the removal of cremated remains. For removal, a written and notarized letter from immediate next of kin or executor, authorizing such removal will be required, along with the original Plot Deed. Removal of the cremated remains must be by a person authorized by the Memorial Garden Administrator.
- (s) The Owner of an inurnment plot has an obligation to keep the church notified concerning their current address, ownership changes and related contact information.
- (t) The Pastor of the Church shall have the right to waive any part of or all of the purchase price for an inurnment plot for any eligible church member, who has recently died or whose death is eminent, if in his sole opinion that circumstances, financial needs or other spiritual concerns deserves such consideration.
- (u) All Vestry approved Memorial Garden policies are subject to change without prior notice. The All Saints Anglican Church Pastor and The Garden Administrator may amend these rules with the approval of the Memorial Garden Committee.
- (v) The right of Inurnment will continue as long as the present church edifice stands and is owned by the church. If the present edifice is to be sold or demolished, and a replacement inurnment area will not be furnished at a new site, the Right of Inurnment will cease. In that event, the church will notify the Owner (or their legal representative successors) that they must remove the cremains. If no one of such removes the cremains within a reasonable time or if no one of such persons can be contacted within a legal time, the church has the right to relocate the cremains as it deems proper. No refund of any amount for the Inurnment Rights will be made.